



Easing the impact

# Criteria for assessment of spinal cord injury gifting applications

*PBF Australia helps individuals living with spinal cord injury by providing funding for the purchase of essential equipment or home adaptations that will improve the quality and independence of their life. However PBF is a funder of last resort and it is expected that all other avenues of financial support have been exhausted before a grant can be approved.*

**To ensure appropriate allocation of financial resources, all applications from eligible individuals living with paraplegia or quadriplegia will be assessed independently against the following criteria:**

- Individual grants are available up to a maximum of \$5000
- Funding is only made available to applicants with a permanent traumatic spinal cord injury. This is defined as a physical bodily injury that results in damage to or a severing of the spinal cord resulting in permanent paraplegia or quadriplegia
- Applicants with non-traumatic spinal cord damage that is secondary to a surgical procedure, or the result of disease or illness, or from internal damage to the spinal cord region, are not eligible for this funding
- Funding is only made available to individuals once all other avenues of financial assistance have been exhausted
- A statement of hardship will need to accompany all applications. The statement should provide an overview of your assets and income and the reasons why you are ineligible for other funding schemes. For instance if you own a home this may not prevent a grant but investments or cash assets need to be utilised before PBF is able to consider funding
- A letter of support from a doctor, physiotherapist, occupational therapist or allied health professional must accompany the application. This letter should detail the reasons why the equipment or home adaptations are required
- Applications should be accompanied by three quotations. If three quotations are not obtainable please provide a detailed explanation
- Applications that include funding from other sources including private funds, Community Service and Government agency contributions will be looked upon favourably
- Donations of money will not be made to individuals:
  - Payment will be made to suppliers upon invoice
  - Applications for retrospective payments will not be eligible



[www.pbf.asn.au](http://www.pbf.asn.au)

PBF (Australia) Pty Ltd ABN 39 521 178 651 | AFSL 301359.



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## **Generally we do not provide grants for:**

Applicants who have received or are in the process of receiving compensation or damages in respect of their spinal cord injury

- Standard equipment or modifications where an applicant is eligible for funding under Commonwealth, States and Territories and Veterans Affairs equipment schemes
- Servicing or repairs to vehicles or equipment
- Equipment or modifications for people living in residential or aged care facilities

**Please note:** Payment of an approved grant can only be made to a supplier or a service provider on presentation of a tax invoice. This means donations of money and /or retrospective payments cannot be made to an applicant's bank account.

## **If you would like to submit a gifting application form:**

### **Post**

Please complete the form on the third page of this document and post it to:

**PBF Australia**  
**PO Box 538**  
**Floreat Forum WA 6014**

### **Email**

Please complete the form on the third page of this document and email it to: [info@pbf.asn.au](mailto:info@pbf.asn.au)

### **Online**

Please visit [www.pbf.asn.au/gifting-application-form](http://www.pbf.asn.au/gifting-application-form) or scan the QR code below.



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# Gifting Application Form



If you would like to complete this form out online,  
scan the QR code or visit [www.pbf.asn.au/gifting-application-form](http://www.pbf.asn.au/gifting-application-form)

Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Post code \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

Level of injury \_\_\_\_\_ How was your injury sustained?  Road  Fall  Aquatic  Sport

Surgical procedure  Disease or illness

Internal damage to spinal cord region

Other (please explain) \_\_\_\_\_

Are you receiving or have you received any compensation or insurance payment?  Yes  No

What type of equipment/home adaptations or funding do you require? \_\_\_\_\_

Value of equipment being purchased: \$ \_\_\_\_\_ What amount is requested from PBF? \$ \_\_\_\_\_

What avenues have you tried to gain funding?  NDIS  Government assistance/equipment schemes

Private funding  Personal savings  Loan

Other: \_\_\_\_\_

How much have you received from the above-mentioned funding? \$ \_\_\_\_\_

If the total value of the equipment/home adaptations or funding exceeds \$5,000, please provide details of how the shortfall will be covered.

Why do you need the equipment/home adaptations or funding?

Three quotations must be supplied — are these attached?  Yes  No

If three quotations cannot be obtained, please provide details as to why:

*\*\* Please note eligible payments will be made direct to the supplier on invoice.*

A letter of support outlining the reasons why the equipment or home adaptations are required, must be supplied from a doctor, physiotherapist, occupational therapist, or allied health professional — is this attached?  Yes  No

Name of health professional \_\_\_\_\_

Occupation \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

*Statement of hardship must be provided as an overview of your assets, income, and the reasons why you are ineligible for other funding schemes. Please note your answers may not exclude you from receiving the funding.*

Please answer the following:

1. Do you own your own home?  Yes (outright or mortgaged)  No (rental, government assistance, etc.)

2. Do you have savings?  Yes  No

3. What is the estimated value of your assets? \$ \_\_\_\_\_

4. Are you employed?  Yes  No

Please provide a written statement outlining your statement of hardship the reasons why you are ineligible for other funding schemes, utilising the questions above.

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If your application is successful, a PBF representative would like to be in attendance when the equipment is delivered.

Do you agree to a PBF representative attending when the gifted equipment is received?  Yes  No

If your application is successful, do you agree for PBF to use your story and photos for awareness raising of our gifting program via social media posts or other media use?  Yes  No

Do you have any additional information: \_\_\_\_\_

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Please complete this form and either post or email it to:

**Gifting Committee**  
**PBF Australia**  
**PO Box 538**  
**Floreat Forum WA 6014**

**OR**

**info@pbf.asn.au**

*If you have any queries, please contact PBF Australia on 1800 809 780 or info@pbf.asn.au*

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